

Addendum to the 2012-2014 University Catalog Effective Winter 2013 Session

Since the publication of Trident University International's October 2012 to August 2014 Academic Catalog, the following significant changes have been incorporated into this document.

Policies:

ADMISSION REQUIREMENTS

p. 6: Certain academic concentrations may require further documentation to verify qualification for admission.

p. 7: Students enrolling in an undergraduate program without an Associate's degree or 60 earned college level credits from a regionally or nationally accredited institution will be required to enroll in TUI's TUX 101 (Trident University Experience course) in their first session.

CATALOG RIGHTS

p.12: Students declaring or changing degree programs will be subject to the requirements in effect at the time of the declaration or change.

CREDIT COMPLETION

p. 22: Although all grades other than "F" are considered passing for undergraduates, in order to graduate, students must earn a grade of "C" or better for all program and upper division course requirements.

GRADES

p. 25: Official release of final grades occurs at the published end of each session. Students requiring proof of completion of a course may request and obtain a letter from the Office of the Registrar verifying course completion date. Only at the conclusion of the session will an official transcript be released.

GRADING AND ACADEMIC PERFORMANCE

p. 26: Although all grades other than "F" are considered passing for undergraduates, in order to graduate, students must earn a grade of "C" or better for all program and upper division course requirements.

LEAVE OF ABSENCE

p. 31: The request for a Leave of Absence must include the reason for the leave and the future session or sessions for which the leave is requested. Requests for an LOA must be received and approved prior to the module 1 due date in the session for which the LOA is sought. In the event a student is incapacitated and unable to submit a timely request or provide advance notice, a family member or other authorized individual may make the written request, or the student may make the request at the earliest opportunity. The request will be approved if all requirements for the LOA are met and there is a reasonable expectation the student will return from the LOA. Once the student is reported as withdrawn an LOA cannot be approved.

RETENTION OF STUDENT RECORDS

p. 35: Requests pertaining to education records must be directed to the Office of the Registrar at registration@trident.edu.

In the event of an accidental release of student information, the Registrar will contact the affected student by e-mail, certified mail and telephone. In addition, the student will be informed of their right to file a complaint with the Family Policy Compliance Office.

Complaints of alleged compliance violations may be addressed to:

Family Policy Compliance
Office US Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-5920
Phone: (202) 260-3887

SATISFACTORY ACADEMIC PROGRESS – ACADEMIC WARNING/FINANCIAL AID WARNING AND ACADEMIC DISMISSAL

p. 35: The section titled Satisfactory Academic Progress - Academic Warning and Academic Disqualification should read “Satisfactory Academic Progress – Academic Warning/Financial Aid Warning and Academic Dismissal.”

p. 35: Students who fail to maintain the required grade point average for their respective degree programs will receive formal notice of an academic warning via email from the Office of the Registrar.

p. 36: In order to maintain good academic standing a student must demonstrate satisfactory progress toward completing his or her degree. This progress is measured by assigning grades and computing session grade point averages as well as overall grade point averages for all work completed at TUI.

PROCEDURES FOR VERIFYING DISABILITY AND REQUESTING ACCOMODATIONS

p. 37: Any student requesting reasonable accommodations must first provide to the University Office of Compliance, prior to admission to the university or upon diagnosis (if after admission), documented proof of the claimed disability using the Trident University International Verification of Disability form. The form must be completed in its entirety providing:

- Claimant's name and date of birth
- Name and contact information of physician or other professional verifying disability
- Information about diagnosis and prognosis, as well as functional limitations resulting from the disability
- Clear statement of the accommodations being requested including accommodations suggested by the physician or other professional

TRANSFER OF CREDITS

p. 39: A grade of "D" in a transferrable course will count towards the total number of credits completed towards the Baccalaureate degree. Grades of "D" transferred into Trident will not fulfill the English or Math General Education Requirement or program core and upper division requirements.

MILITARY WITHDRAWAL

pp. 41-42: The grade of Military Withdrawal (WM) may be assigned to students (or their spouses using TA) who request to withdraw from a course after the drop deadline due to military obligations (deployment, training, etc...). Specific documentation is required in order for a military withdrawal request to be considered. The supporting documentation from the Commanding Officer (or other appropriate official where applicable) **MUST**:

1. Confirm that military obligations require withdrawal from the course(s), AND
2. Confirm that with the grade of WM, the TA funds will not be refunded to the military (consistent with our policy for grades of "W"), AND
3. Confirm that the military will NOT seek recoupment of tuition assistance (TA) from the student (or spouse).

It is the responsibility of the student (spouse where applicable) to provide the required documentation.

Students using military TA who have also received financial aid under the Title IV federal financial aid program are not eligible for a military withdrawal and must comply with all applicable federal regulations pertaining to withdrawal from a course or program.

Curriculum:

Throughout the catalog: Where “Human Resources” is found it should read “Human Resource.”

Throughout the catalog: Where “BUS 303 Business Communications” is found it should read “BUS 303 Business Communication.”

GENERAL EDUCATION LEARNING OUTCOMES

p. 46: BUS 303 Business Communication should appear under Arts and Humanities.

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

p. 68: The concentration in Management/Leadership has changed to “Management/Leadership (Special military program for MOS 12/21 service members).”

p. 60: The course title of ITM 306 should read "Foundations of Information Systems."

MASTER OF BUSINESS ADMINISTRATION

p. 99: MHE 503 Strategic Leadership should read “MHE 503 Survey of Emergency and Disaster Management.”

BACHELOR OF SCIENCE IN HEALTH SCIENCES

p. 138: The concentration title Environmental Health Science Emergency and Disaster Management should read “Environmental Health Science with Certificate in Emergency and Disaster Management.”

p. 142: The concentration title Health Care Management Emergency and Disaster Management should read “Health Care Management with Certificate in Emergency and Disaster Management.”

p. 147: The concentration title Health Educator Emergency and Disaster Management should read “Health Educator with Certificate in Emergency and Disaster Management.”

p. 151: Program Admission Requirements

Applicants must hold an associate degree (Associate of Arts/Associate of Science) in a health related field of practice. Applicants who have completed CCAF AAS degrees, civilian AAS degrees, diplomas, or certificate programs at an accredited institution/college may also qualify upon review of academic coursework completed if they currently hold a certificate or licensure in a correlating health related field of practice. Military students awarded credit for service school(s) attended or MOS/rate held for a period of greater than one year in a health related field of practice may also qualify upon review of official military transcripts. These students will be

required to submit proof of certification or licensure in their correlating health related field of practice. Up to 28 health related credits of coursework from a certificate program can count towards the degree. Only credits for which the respective certificate/license has been received will be considered for transfer credit toward this category. If fewer than 28 health related credits of coursework from a certificate program are transferred, additional upper-division courses may be required. All students must satisfy Trident’s General Education requirements through transfer credits from an accredited institution/college or through completion of courses at Trident University (48 Semester Credit Hours of GE are required if all taken at Trident). The total number of credits required for the degree is 124.

p. 136: The concentration in Environmental Health Science Preventive Medicine Technician has changed to “Professional Degree Completion Environmental Health Science Preventive Medicine Technician (PMT).” This section will now conclude the PMT concentration section and be moved to p. 156 before Master of Science in Health Administration.

Program Introduction

The College of Health Sciences offers a Bachelor of Science in Health Sciences degree program with a variety of specialties. The goal of the program is to provide students with the basic knowledge and skills needed for management, regulatory or enforcement, and education careers in various health fields. The program is also designed to provide students with basic research skills to use and evaluate data upon which health care managers and educators base decisions. Students will develop awareness of legal and ethical issues in the health field. Students will develop analytical and problem-solving skills required of professionals in the health care system. Students will also learn to recognize and appreciate the economic, political, and social environment in which health care functions. Students who pursue a degree goal in the environmental health science concentration will be able to work in entry-level positions for local and state health departments working to ensure the safety of populations from hazards that occur through air, water, and soil. The courses in this concentration prepare our students to work in a variety of settings, including prevention of environmental hazards and regulation of laws that are in place to protect the environment.

Program Learning Outcomes

Remain the same.

pp. 136-137: **Required Program Core Courses** (24 Semester Credit Hours)

BHE 314	Environmental Health and Safety	4
BHE 400	Principles of Epidemiology	4
BHE 418	Health Behavior	4
BHS 365	Ethics in Health Care	4
BHS 414	Cross Cultural Health Perspectives	4
BHS 420	Quantitative Reasoning	4

Program Core Special Instructions

Additional Science Course Required 4

Concentration Introduction

Trident offers a unique degree completion program for Preventive Medicine Technicians (PMTs) who wish to earn a Bachelor of Science in Health Sciences with Environmental Health Science concentration. The program is designed for individuals who play a significant role in the provision of health services for military personnel and allows personnel who have completed military PMT training to continue their education in their own homes, on their own schedules. This online program complements the strengths of military PMT training by offering additional instruction in environmental quality and human health. The courses cover ways in which human activities impact the air, water, and soil, on local and global scales, as well as the regulations that have been set in place for environmental protection. Students tackle complex current and emerging issues in the discipline, and examine ways to manage the environment responsibly for human health protection.

Concentration Learning Outcomes

The Environmental Health Science - PMT concentration is designed to prepare graduates for successful careers in the field of environmental health, and for advanced study in the discipline. Upon graduation, students will be able to:

- Describe how environmental quality can impact the health of human populations.
- Develop culturally appropriate environmental health strategies.
- Assess environmental health needs of the community, and recommend appropriate strategies to align resources to meet those needs.
- Apply principles of ethical reasoning and action in environmental health planning.
- Conduct evaluation and research in environmental health.
- Communicate and advocate for the health of human populations and the environment.
- Serve as a resource on matters pertaining to environmental health science.

Required Concentration Core Courses (20 Semester Credit Hours)

BHS 432	Vector Control	4
BHS 434	Industrial Hygiene & Occupational Health	4
BHS 436	Food Protection	4
BHS 442	Demography and Health	4
BHS 490	Senior Capstone Project is to be taken after all other core and concentration courses have been successfully completed.	4

p. 138: **Professional/Technical Credit Transfer** Up to 28 Semester Credit Hours

Elective Varies based on total transfer credits

Upper Division Credit Requirement A minimum of 36 upper division semester credit hours must be successfully completed or transferred in order to graduate

Transfer Credit Up to 92 semester credit hours can be transferred

Residency Requirement 32 semester credit hours must be completed through online courses at Trident University International

Program Admission Requirement This program is specifically designed for those military personnel who have completed the Preventive Medicine Technician program.

Total Degree Credit Hour Requirement 124 Semester Credit Hours

MASTER OF SCIENCE IN HEALTH SCIENCES

pp. 164, 165, 166, & 168: **Program Introduction**

The mission of the Master of Science in Health Sciences Program is to prepare students for successful careers as managers, researchers, or other health professionals in the fields of Public Health, Health Education, International Health, and Clinical Research Administration. Graduates will learn to apply skills in critical thinking, quantitative reasoning, information literacy, written communication, and cultural competency, which are needed for career advancement or advanced doctoral studies.

BACHELOR OF SCIENCE IN COMPUTER SCIENCE

p. 176: **Required Concentration Elective Courses** (20 Semester Credit Hours)

Elective courses may also include any upper or lower CSC/ITM related courses with Program Director approval.

p. 177: **Required Program Core Courses** (36 Semester Credit Hours)

CSC 424 Software Engineering and ITM 426 Systems Analysis and Design I are not required program core courses.

pp. 178, 180, 182, & 184: **Required Concentration Elective Courses** (16 Semester Credit Hours) elective courses may also include any upper or lower CSC/ITM related courses with Program Director approval.

Throughout the BSCS degree section some “Required Program Core Courses” are also listed as “Required Concentration Elective Courses.” The duplicate courses in the Required Concentration Elective Courses section should not appear.

BACHELOR OF SCIENCE IN INFORMATION TECHNOLOGY MANAGEMENT

p. 186: **Required Concentration Elective Courses** (16 Semester Credit Hours)
Elective courses may also include any upper or lower CSC/ITM related courses with Program Director approval.

pp. 188, 191, & 193: **Required Concentration Elective Courses** (4 Semester Credit Hours)
Elective courses may also include any upper or lower CSC/ITM related courses with Program Director approval.

Throughout the BSITM degree section some “Required Program Core Courses” are also listed as “Required Concentration Elective Courses.” The duplicate courses in the Required Concentration Elective Courses section should not appear.

MASTER OF SCIENCE IN INFORMATION TECHNOLOGY MANAGEMENT

p. 195: **Required Concentration Elective Courses** (12 Semester Credit Hours)
ITM 545 Advanced Systems Analysis and Design has changed to “ITM 546 Advanced Systems Analysis and Design.”

p. 201: **Required Concentration Core Courses** (12 Semester Credit Hours)
ITM 545 Advanced Systems Analysis and Design has changed to “ITM 546 Advanced Systems Analysis and Design.”

DOCTORATE PROGRAMS

pp. 106, 108, 110, 112, 128, 130, 133, 171, 173, & 174: For all concentrations in the Ph.D. BA, Ph.D. EL, and Ph.D. HS programs the Total Degree Credit Hour Requirement includes 56 credits of required coursework and the maximum allowable time of 12 sessions to complete the dissertation. Following the completion of the coursework including the Dissertation Seminar and Ph.D. Dissertation Series, students will continue to work on the dissertation and register for subsequent sessions in dissertation continuation courses designated as 703, 704, 705...

pp. 105-111: DBA 700 through 711 Dissertation Continuance and DBA 712 and above Dissertation Continuance should read “DBA 700-702 Ph.D. Dissertation Series” and “DBA 703 and above Dissertation Continuance.”

pp. 170-174: DHS 700 through 711 Ph.D. Dissertation Continuance and DHS 712 and above Dissertation Continuance should read “DHS 700-702 Dissertation Series” and “DHS 703 and above Dissertation Continuance.”

pp. 105, 107, 109, 111, 170, 172, & 174: **Required Program Core Courses** (28 Semester Credit Hours) should read “Required Program Core Courses (40 Semester Credit Hours).”



pp. 126-127, 129, & 132: **Required Program Core Courses** (32 Semester Credit Hours) should read “Required Program Core Courses (44 Semester Credit Hours).” Three additional courses should read “DEL 700-702 Ph.D. Dissertation Series” and “DEL 703 and above Dissertation Continuance.”

GRADUATE CERTIFICATES

p. 202: TUI offers stand-alone certificates to provide post baccalaureate graduate students expanded knowledge including the latest information and research available in a specific field of study. Certificates do not qualify for Title IV federal financial aid and must be applied for separate from any degree program or concentration.

Please refer to the Policy regarding Dual Degrees/Concentrations/Certificates.

- i. Adult Learning (COE)
- ii. Business Intelligence (CIS)
- iii. Clinical Research Administration (CHS)
- iv. Conflict Resolution Management (CHS)
- v. E-Learning and Online Teaching (COE)
- vi. Emergency and Disaster Management (CHS)
- vii. Entrepreneurship (CBA)
- viii. Environmental Health Science (CHS)
- ix. Finance (CBA)
- x. Health Care Quality Assurance (CHS)
- xi. Health Education (CHS)
- xii. Health Informatics (CHS)
- xiii. Human Resource Management (CBA)
- xiv. Information Security (CBA)
- xv. Information Security / Assurance and Digital Forensics (CIS)
- xvi. IT Project Management (CIS)
- xvii. Instructional Systems Specialist (COE)



- xviii. International Business (CBA)
- xix. Managerial Accounting (CBA)
- xx. Project Management (CBA)
- xxi. Quality Management with Six-Sigma Black Belt (CBA)
- xxii. Strategic Leadership (CBA)
- xxiii. Supply Chain Management (CBA)
- xxiv. Technology and Learning (COE)

pp. xi & 206: Environmental Health Sciences should read “Environmental Health Science.”

pp. xi & 210: The Information Security / Assurance and Digital Forensics graduate certificate has changed to “Information Security and Digital Assurance Management.”

COURSE DESCRIPTIONS

p. 240: ECO 201 Microeconomics is an introductory course in price theory. This foundation course concentrates on the economic behavior of consumers, producers, and owners of economic resources. You will study their behavior in the markets for goods and services, primarily as that behavior determines the allocation of resources and the distribution of commodities. You will learn the basic theories of supply and demand, including the concepts of price and income elasticity. You will study in depth producer behavior in the various market structures. Finally, you will study the operation of the factor market and the process of product distribution. The focus of microeconomic analysis will allow you to examine the relevant concepts in an integrated manner.

p. 244: Course descriptions for ITM 438, ITM 446 and ITM 555 should not appear.

TEACH OUT COURSE DESCRIPTIONS

p. 277: ITM 506, ITM 507 and IMT 508 are retired courses and no longer offered; removed from teach out list.