



Transcript Release Authorization form

To the prospective student: Trident University International will assist you in obtaining your official transcripts, excluding CLEP/DSST scores, and all other official transcripts we are unable to obtain. However, it is ultimately your responsibility to make sure that your official transcripts have been received by Trident. If official transcripts and test scores are received after the course(s) have been taken at Trident, there will be no tuition refunds for those courses.

Student Information:

Full Name (First Name, Last Name): _____

Other names used: _____

Address: _____

Phone Number: _____

Email address: _____

SSN: _____

Date of Birth: _____

Release Selection (Please select one option and sign):

I hereby authorize Trident University International to request and process transcript(s) from my high school or GED (if applicable) and all colleges and universities I have attended, excluding CLEP/DSST scores, and all other official transcripts Trident is unable to obtain.

Authorized

Not Authorized

Student Signature: _____ Date: _____

Your official transcripts will be received and processed by the Trident Office of Student Services. If you do not receive notification that your official transcript has been received within 30 days, please contact mystudentrecord@trident.edu.

For each institution attended, please have the official transcripts sent to:

Student Services
Trident University International
5757 Plaza Drive, Suite 100
Cypress, CA 90630

FOR TRIDENT USE ONLY

Request Received: _____ Check Requested: _____ Request Mailed: _____ Fee Amount: _____

Other Action: _____